

Auburn Career Center



Auburn Vocational Board of Education Regular Board Meeting Agenda February 8, 2024 6:30 pm

Item #1 Roll Call

Ms. Jean Brush Mr. Thomas Hach Ms. Barb Rayburn
 Mr. Kenneth Cahill Mr. Geoffrey Kent Mr. Paul Stefanko
 Dr. Susan Culotta Ms. Sherry Maruschak Ms. Mary Wheeler
 Ms. Neysa Gaskins Mr. Roger Miller

Item #2 Pledge of Allegiance

Item #3 Approve Agenda

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #4 Approve Minutes of the January 11, 2024 Regular and Organizational Meeting

Motion _____

Second _____

Vote: Pass _____ Fail _____

- Item #5 Administrative Report(s)**
- State SkillsUSA, Solar Eclipse Calamity Day
 - Enrollment Committee Update

Item #6 Facilities - Update

Item #7 Public Participation

TREASURER’S AGENDA

Item #8 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending December 31, 2023 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. *(Attachment #8)*

NO ACTION REQUIRED.

Item #9 Approve Donations

It is my recommendation that the Board of Education approve the following donation: Monetary donation of \$1,500.00 from Mobile TV Group. This donation will benefit the Interactive Multimedia Technology program.

Motion _____

Second _____

Vote: Pass _____ Fail _____

SUPERINTENDENT'S AGENDA

Item #10 Human Resources

Resolution to approve employment of the following Personnel items: Amendments, New Employees,, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (*Attachment #10*)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item # 11 Approve Addendum to Administrative Contract for the Assistant Director of Adult Workforce Education-Operations Director of Business Partnership

WHEREAS, the Board of Education of the Auburn Career Center (hereinafter the "Board") and Andrew Kelner (hereinafter the "Employee") are parties to an employment contract approved on April 5, 2023; and

WHEREAS, the Board and the Employee mutually agree to amend the employment contract in accordance with the Administrative contract attached hereto as Attachment #11.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Auburn Career Center as follows:

SECTION I

The Addendum to the employment contract between Andrew Kelner and the Board of Education of the Auburn Career Center, attached hereto as Attachment #11, is hereby approved. The Employee shall be employed as a full-time Administrator in accordance with the terms and conditions included in the Administrative Board-adopted employment contract.

SECTION II

The President of this Board is hereby authorized to execute the Administrative contract attached hereto as Attachment #11.

SECTION III

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item # 12 Approve Addendum to Administrative Contract for the Assistant Director of Adult Workforce Education-Programs Director of Public Safety

WHEREAS, the Board of Education of the Auburn Career Center (hereinafter the “Board”) and Sean Davis (hereinafter the “Employee”) are parties to an employment contract approved on May 19, 2022; and

WHEREAS, the Board and the Employee mutually agree to amend the employment contract in accordance with the Administrative contract attached hereto as Attachment #12.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Auburn Career Center as follows:

SECTION I

The Addendum to the employment contract between Sean Davis and the Board of Education of the Auburn Career Center, attached hereto as Attachment #12, is hereby approved. The Employee shall be employed as a full-time Administrator in accordance with the terms and conditions included in the Administrative Board-adopted employment contract.

SECTION II

The President of this Board is hereby authorized to execute the Administrative contract attached hereto as Attachment #12.

SECTION III

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #13 Approval of Consent Agenda

Approve that Item #14 A-E to be approved as a consent motion.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #14 Consent Agenda: Contracts/Affiliation Agreements

Resolution to approve the following contracts and affiliation agreements:

- A. *Amendment to MOU between the Ohio Department of Higher Education and Auburn Career Center. (Attachment #14a)*
- B. *Award Agreement between the Ohio Department of Higher Education and Auburn Career Center for The Ohio Ready Grant (Attachment #14b)*
- C. *Award Agreement between the Ohio Department of Higher Education and Auburn Career Center for Super Rapids (Attachment #14c)*
- D. *Business Partnership High School Work-Based Learning Affiliation Agreement FY23-24 (Attachment #14d)*
 - a. *Middlefield Pallet*
- E. *College Credit Plus Partnership Agreement with Lakeland Community College FY24-25 (Attachment #14e)*

A consent agenda provides for a more efficient use of time. Any Board member can remove a Consent Agenda item to be discussed and voted on individually.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #15 Executive Session

Motion for The Auburn Vocational School District Board of Education (“Board”) hereby recesses into an executive session pursuant to R.C. 121.22 (G)(1) for the following purpose: (1) preparing for, conducting, or reviewing collective bargaining strategy by division (G)(4) of section 121.22 of the Revised Code. Upon conclusion of these executive sessions, the Board President shall gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

___ Ms. Jean Brush

___ Mr. Thomas Hach

___ Ms. Barb Rayburn

___ Mr. Kenneth Cahill

___ Mr. Geoffrey Kent

___ Mr. Paul Stefanko

___ Dr. Susan Culotta

___ Ms. Sherry Maruschak

___ Ms. Mary Wheeler

___ Ms. Neysa Gaskins

___ Mr. Roger Miller

Motion _____

Time In: _____

Second _____

Time Out: _____

Item #16 Other

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #17 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____ Time: _____

Please Notice Enclosures: Attachments
Regular Board Meeting
Tuesday, March 5th, 2024 @ 6:30 pm